



CAD-to-CAD Subcommittee 2025 Charter

MISSION STATEMENT

The FIRESCOPE CAD-to-CAD Subcommittee has been established to develop and promote accountability and efficient dispatching of resources through a common set of data exchanges. The Subcommittee will strive to produce products utilizing a best practice model, free of political or geographic bias, drawing upon the experience and knowledge gained in the delivery of public service by all members in accordance with all FIRESCOPE policies and procedures.

RESPONSIBILITIES

1. Develop, maintain, and gain approval from the Task Force for a “Plan of Work” consistent with the group’s mission.
2. Collaborate with other members, appropriate stakeholders, and subject matter experts on issues related to the “Plan of Work” to insure integration of a broad range of ideas in the final product.
3. Develop and maintain FIRESCOPE documents and products specific to the “Plan of Work.”
4. Present a single document for each “Plan of Work” project, representative of the group’s consensus.
5. Working with the FIRESCOPE EIT Subcommittee, evaluate existing and future CAD-to-CAD interoperability technologies for application to California’s Fire and Emergency Services.
6. Facilitate CAD-to-CAD interoperability and inter-agency cooperation with local, state, tribal and federal partners.
7. Serve as the Fire Service Working Group to the California Statewide Interoperability Executive Committee (Cal-SIEC)
8. Review and revise documents and ICS structure related to group’s mission.
9. Maintain an accurate membership roster for the group.
10. Report to the FIRESCOPE Task Force Liaison assigned to the group.
11. Complete other assignments as deemed appropriate by the Task Force.



CAD-to-CAD Subcommittee 2025 Charter

MEMBERSHIP

Members will be representative of the California Fire Service and be based on the issues identified in the “Plan of Work” and the subsequent level of technical expertise required to ensure statewide representation. Members shall be approved by the FIRESCOPE Task Force and may include, but are not limited to:

- State agencies such as CAL FIRE, CalOES
- Federal agencies
- Tribal governments
- Local agencies representative of the CalOES Mutual Aid Regions, cities, counties, and rural areas.

Associate Advisors may be assigned from interested non-fire service groups to provide technical expertise with the approval of the Task Force.

OFFICERS

The Officers of the FIRESCOPE CAD-to-CAD Subcommittee will be the positions of Chair, Vice Chair and Secretary. All Officers must be active members of the group. Officers will be selected bi-annually on a calendar year basis, January 1 to December 31, effective 2023.

The Chair will be responsible for managing the Group to accomplish the annual “Plan of Work” in accordance with the FIRESCOPE Decision Process and providing status reports on the group’s efforts to the designated FIRESCOPE Task Force Liaison.

MEETINGS

Minimum two in person and two virtual meetings will be held annually. Additional meetings will be held as necessary to accomplish the goals and objectives of the FIRESCOPE CAD-to-CAD Subcommittee “Plan of Work.” Meetings will be held so they do not conflict with Task Force meetings.